

Town of Russell Job Description
Job Title: Truck Driver/Heavy Equipment Operator

SUMMARY

This position performs skilled work of a varied nature involving the operation of one or more types of motorized equipment in the repair, clearing and maintaining Township roads and right-of-ways. Employees may be assigned to other duties.

Starting 2026 hourly rate of \$21 to \$24.50 based on previous experience/qualifications

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following:

Operates multi-purpose equipment requiring a degree of skill in operating equipment efficiently and safely including but not limited to single axel truck, grader, tractor, and brush hog used in road maintenance.

Performs minor repairs and preventative maintenance of vehicles and equipment.

Maintain roads and highways to keep them safe and drivable. Plow and remove snow and ice from town roads.

Operate and maintain various hand tools used in normal highway and road maintenance.

Cut and otherwise remove and/or control roadside vegetation.

Monitor roads and right of ways and report problem areas to town board.

Any other duty as assigned.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.

The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge of the practices, methods and materials used in highway construction/maintenance activities and related operations.

Must be able to operate in safe and efficient manner heavy equipment including but not limited to grader, tractor and town patrol truck.

Must be able to operate in a safe and efficient manner a variety of hand tools including but not limited to hammers, wrenches, chainsaws, saws, sanders, shovel, brooms and routers.

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Ability to work unusual hours for plowing snow and clearing ice as well as summer and winter storms at a moment's notice.

Knowledge of and willingness to follow all safety rules and procedures.

Ability to stand for extended periods of time and lift up to 50 pounds.

Ability to work in extreme weather and in unpleasant conditions.

Ability to prepare and maintain accurate and complete records and reports.

Make yourself available to work weekends and holidays.

Attend monthly town board meetings.

EDUCATION and/or EXPERIENCE

High school degree.

Three years work experience as a Road Maintenance Worker is desired.

LANGUAGE SKILLS

Good verbal and written communication skills.

MATHEMATICAL SKILLS

Good basic mathematical skills.

REASONING ABILITY

Ability to evaluate situations and to make good independent decisions.

CERTIFICATES, LICENSES, REGISTRATIONS

Valid Wisconsin Driver's license. Commercial Driver's license.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is frequently required to stand. The employee must regularly lift and/or move up to 50 pounds.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this job, the employee is regularly exposed to extreme and unpleasant outside weather conditions. The noise level in the work environment is usually loud.